



CAREER SERVICES

THE ENTRANCE EXAM EXPERTS



TY WORK EXPERIENCE WORKSHOP

"Helping your students find the right work experience
and excel during their placements."



Dear TY Coordinator,

Are you looking for a workshop that not only equips students with essential career skills but also empowers them to make the most of their work experience?

At Career Services, we believe that the true value of opportunity lies in its power to transform lives—creating experiences, helping individuals grow, and opening pathways to future success.

That's why we developed our TY Work Experience Workshop: to provide students with the opportunity to maximise their Work Experience program. Through this workshop, students will gain a platform for self-reflection, develop valuable skills, and build the confidence to take positive action toward their future careers.

Objective:

Our workshop aims to empower students with the knowledge, confidence, and motivation to apply for work experience opportunities effectively. By the end of the workshop, students will have a deeper understanding of what they want to gain from their work experience placements. They will be motivated to seek placements that are both relevant to their personal circumstances and aligned with their future career goals. Most importantly, they will understand how to be active and engage with participants in the workplace during their placements.

Key Benefits for Students:

- **Effective Job Search Strategies:** Learn how to identify and target work placement opportunities that align with personal interests and career goals, using methods such as networking, local business directories, and TY-specific programs.
- **Compelling Application Skills:** Gain the ability to create standout CVs and cover letters that improve the chances of securing interviews. Students will also learn the importance of tailoring applications and building connections with potential employers.
- **Interview Confidence:** Understand interviews, master techniques for presenting themselves professionally, answering questions effectively, and approaching interviews.
- **Comprehensive Toolkit:** Students will leave the workshop with valuable resources, including a workbook that covers essential topics like CV writing, cover letters, job-seeking skills, and interview preparation. These tools are designed to help students secure work placements and build strong career foundations. Additionally, schools can choose to include 12-month access to our E-Learning platform, offering students continued learning and support.



Workshop Overview

Duration: 1-day

The length of each workshop is flexible, depending on the number of TY students participating. We have successfully run workshops for anywhere from 40 to 180 students. Our options include 2-hour, 3-hour, and 5-hour sessions, allowing us to run one, two, or three workshops within a single school day. This flexibility ensures that we can accommodate all students efficiently while delivering a comprehensive experience. The sessions are delivered at a date and time of your choosing.

Visually Engaging Presentations:

We use dynamic, multimedia presentations that captivate students' attention and make complex ideas easy to understand.

Interactive Exercises:

Depending on your requirements, we have potential to include role-playing activities, mock interviews, and group discussions to engage students actively and encourage participation.

Real-world Application Focus:

We prioritise the practical, real-world applications of the skills students will learn, like creating CVs, applying for placements, and preparing for interviews with confidence.

Tailored Content:

We can customise modules to fit the specific needs of your school's TY program, ensuring relevance to the students' interests and goals. Typical modules include Searching for a Work Placement, Applying for Work Placement, Preparing and Writing a CV, Writing a Cover Letter, Interview Preparation, Work Placement Review, etc.

Take-home Resources:

Students receive a detailed workbook they can refer to throughout the year, with optional access to an E-Learning platform for ongoing development.

Skill-building Focus:

The workshop doesn't just prepare students for their work placements but also for future career development by teaching essential skills such as communication, time management, and problem-solving.

Expert Facilitators:

Highly qualified trainer(s) with years of experience in both education and career development, ensuring professional and impactful delivery.

Feedback and Reflection:

Opportunities for students to reflect on their experiences and get feedback, helping them develop critical thinking and self-assessment skills.



Testimonials

"My students found the whole session very practical and useful. The content was presented in a clear, precise and logical manner. The workbook provided is a true treasury of information for would-be apprentices. It is so comprehensive and indeed the ideas presented can be used for all students preparing a CV, writing a Cover letter, and Interview techniques. An outstanding presentation. With thanks".

~ **AnnMarie Ward, Guidance Counsellor, St. Kevin's Community School, Clondalkin**

"We have been using Career Services courses for the past few years. We have always found them highly professional, helpful and very accommodating. They were very impressed with the level of preparation involved."

~ **Ailis Ní Áinle, Guidance Counsellor, O'Carolan College, Co. Meath**

"The TY Work Experience Workshop was amazing! Before the workshop, I was really unsure about how to apply for placements or even what kind of jobs I wanted. By the end of the day, I felt so much more confident. The CV and cover letter tips were really helpful. I ended up getting a placement that I'm really excited about, and I know it's because of everything I learned in the workshop."

~ **Nadin, TY Student, St. Joseph's College, Lucan**

Why Choose Us?

With over 35 years of experience, **Career Services** has successfully prepared more than 50,000 candidates for a wide range of career pathways. Our workshops are thoughtfully crafted and delivered by seasoned professionals who combine extensive educational backgrounds with practical, real-world experience. This ensures that your students receive a high-quality, engaging, and impactful learning experience, equipping them with the skills and confidence they need to thrive in their work placements and future careers.

And our approach delivers results: **97% of students** who attended our workshop reported feeling more confident in applying for work placements, according to our post-workshop survey.



Pricing

How much does the workshop cost?

We regularly run similar workshops for adult professionals, who invest €300 each for the experience. Transition Year students benefit from attending the workshop in larger numbers, significantly reducing the cost per student. The higher the number of students, the lower the cost per head. Larger groups may require shorter workshop durations to ensure all students can participate within a school day.

We charge between €2,500 and €3,000 per day. This price includes expert instruction, engaging activities, and access to resources that will prepare students for both their work placements and their future careers

Examples of Student Numbers & Pricing:

75 students x €33 = €2,500	136 students x €20 = €2,720
100 students x €25 = €2,500	150 students x €20 = €3,000
125 students x €20 = €2,500	176 students x €17 = €3,000

Get in Touch

We would be delighted to discuss any questions you may have. Please contact us to explore availability or to discuss how we can tailor the workshop to meet the specific needs of your school. We look forward to the opportunity to work with you and your students.

- **Freephone:** 1800 212 212
- **Local call:** 028-22977
- **Email:** info@careerservices.ie

Limited slots available for the academic year. Book early to secure your school's workshop date!

